

1 BILL NO. S-89-02- 26

2 SPECIAL ORDINANCE NO. S- 47-89.

3 AN ORDINANCE approving the awarding of  
4 Reference #003550 by the City of Fort  
5 Wayne, Indiana, by and through its  
6 Department of Purchasing and BUTLER  
7 PAPER AND FISHER PAPER for Office  
8 Services.

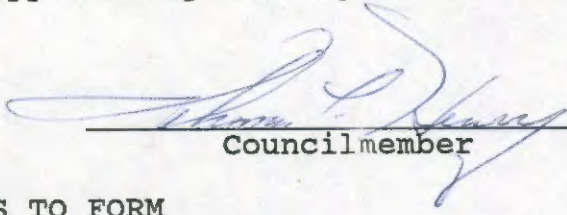
9 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF  
10 THE CITY OF FORT WAYNE, INDIANA;

11 SECTION 1. That Reference #003550 between the City of  
12 Fort Wayne, by and through its Department of Purchasing and  
13 BUTLER PAPER AND FISHER PAPER for Office Services,  
14 respectfully for:

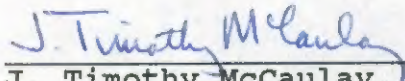
15 the purchase of envelopes/paper for  
16 Office Services;

17 involving a total cost of Nine Thousand Five Hundred Forty-  
18 Seven and 95/100 Dollars (\$9,547.95) - (Butler Paper-  
19 \$8,587.15; Fisher Paper - \$960.80), all as more  
20 particularly set forth in said Reference #003550 which is  
21 on file in the Office of the Department of Purchasing, and  
22 is by reference incorporated herein, made a part hereof, and  
23 is hereby in all things ratified, confirmed and approved.

24 SECTION 2. That this Ordinance shall be in full force  
25 and effect from and after its passage and any and all  
26 necessary approval by the Mayor.

27   
28 Councilmember

29 APPROVED AS TO FORM  
30 AND LEGALITY

31   
32 J. Timothy McCaulay, City Attorney



REF NO.: 003550

DEPT.: OFFICE SERVICES

DATE: 02/06/89

ITEM/SERV.: ENVELOPES/PAPER

PURCHASING INFORMATION

ADVERTISED BID: N/A

DATES ADVERTISED: N/A

OPENING DATE: N/A

WRITTEN QUOTE: YES

DUE DATE: 01/31/89

VERBAL QUOTE: N/A

NO. OF VENDORS NOTIFIED: 2

NO. OF VENDORS REQUESTING BID INFO: 2

NO. OF VENDORS RESPONDING: 2

NO. OF VENDORS DISQUALIFIED: 0

NO. OF VENDORS NOT RESPONDING: 0

DATE SENT TO DEPT. FOR RECOMMENDATION: 02/01/89

DATE RECOMMENDATION REC'D IN PURCHASING: 02/02/89

DATE INFO SENT TO LAW DEPT.: 02/08/89

INTRODUCTION DATE: 02/14/89

DISCUSSION DATE:

PASSAGE DATE:

ORDINANCE NO.:

AMOUNT APPROVED AND/OR SPENT LAST YEAR:  
(IF APPLICABLE)

REFERENCE NO. 3550  
OFFICE SERVICES  
ENVELOPES/PAPER

DESCRIPTION	QTY UNIT	BUTLER PAPER		FISHER PAPER	
ENVELOPES	15 M	\$10.90	\$163.50	\$11.44	\$171.60
PAPER/20#					
GREEN, 8 1/2 X 11	50 M	\$6.90	\$345.00	\$5.90	\$295.00
YELLOW, 8 1/2 X 11	50 M	\$6.90	\$345.00	\$5.90	\$295.00
SALMON, 8 1/2 X 11	20 M	\$6.90	\$138.00	\$5.90	\$118.00
PINK, 8 1/2 X 11	20 M	\$6.90	\$138.00	\$5.90	\$118.00
YELLOW, 8 1/2 X 14	20 M	\$8.78	\$175.60	\$6.74	\$134.80
RUSSETT, 8 1/2 X 14	10 M	\$9.85	\$98.50	N/B	\$0.00
PARCHMENT STYLE	5 M	\$15.95	\$79.75	N/B	\$0.00
RED, VELLUM OFFSET	5 M	\$12.30	\$61.50	N/B	\$0.00
RED, VELLUM COVERSTK	2 M	\$24.35	\$48.70	N/B	\$0.00
BLUE VELLUM OFFSET	5 M	\$12.30	\$61.50	N/B	\$0.00
BLUE VELLUM COVERSTK	2 M	\$24.35	\$48.70	N/B	\$0.00
COPIER PAPER	1500 M	\$5.35	\$8,025.00	\$5.88	\$8,820.00
		\$9,728.75		\$9,952.40	



**City of Fort Wayne**  
**DEPARTMENT OF PURCHASES**  
 NUMBER ONE EAST MAIN STREET ROOM 350  
 FORT WAYNE, IN 46802

PLEASE INDICATE THIS NUMBER  
ON ALL CORRESPONDENCE

QUOTE NO. **003550**

DATE OF REQUEST  
**01/24/89**

☐ Quotations

☐ Sealed Bids

WILL BE RECEIVED AT  
THIS OFFICE UNTIL

**01/31/89 - 4:00 P.M.**

PAGE

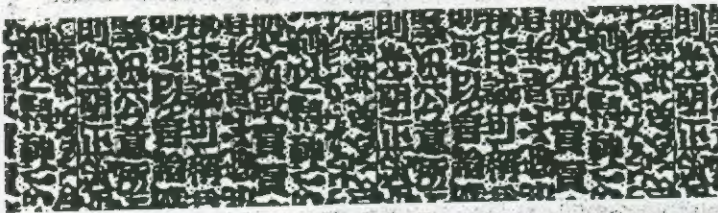
The Contractor and his sub-contractors, if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of this contract, with respect to his hire, tenure, conditions or privileges of employment or any matter directly or indirectly related to employment, because of his race, color, religion, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

**REQUEST FOR QUOTATION**  
**THIS IS NOT AN ORDER**

PLEASE QUOTE BELOW LOWEST PRICES, WHICH MUST INCLUDE ALL DELIVERY CHARGES (INCLUDING FREIGHT, PARCEL POST AND EXPRESS) UNLESS OTHERWISE SPECIFIED, FOR PURCHASING MERCHANDISE OR SERVICE DESCRIBED BELOW.

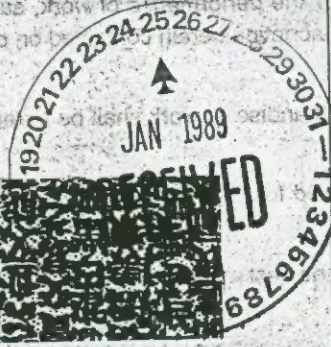
QUOTATIONS WILL BE OPENED IN ACCORDANCE TO RULES AND REGULATIONS ON THE REVERSE SIDE OF THIS SHEET. RESPECTFULLY,

*Gloria A. Gagliardi*



TO

FISHER PAPER  
PO BOX 1720  
FORT WAYNE IN 46801



QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
		AS PER ATTACHED		24.35
		FOR INFORMATION CONTACT KENNA AT (219) 427-1295.		1.35
		ALWAYS RETURN THIS COPY OF THE QUOTATION TO THE CITY PURCHASING DEPARTMENT WHETHER OR NOT YOU ACCEPT/DECLINE TO QUOTE.		25
		See attached listing		
		<b>RECEIVED</b> PURCHASING DEPT.		
		JAN 27 REC'D		
		AM 7 8 9 10 11 12 1 2 3 4 5 6 PM		
		TOTAL PRICE #9,817.60 DELIVERY As requested F.O.B. Delivered		

THIS IS ONLY AN INVITATION TO QUOTE AND NOT AN ORDER. THE ABOVE QUOTES ARE SUBMITTED IN ACCORDANCE WITH THE REGULATIONS ON THE REVERSE SIDE OF THIS SHEET.

SIGNATURE OF BIDDER:

*Ron Sapuek*

Ron Sapuek, Sales Rep.

DATE: 1/26/89

**VENDOR 3**



PLEASE PRICE THE FOLLOWING ITEMS AND RETURN IN THE ENCLOSED  
ENVELOPE BY 1/31/89. THANK YOU.

FISHER

QTY	UNIT	DESCRIPTION	PRICE /	TOTAL
			11.44 M	
6	CSE	#10 REGULAR WOVE, PLAIN ENVELOPES, WHITE SUB. 24# 2500/CSE (5 BOX OF 500/BOX)	28.60 cs. /	\$ 171.60
			2.95 rm.	
10	CSE	8 1/2 X 11, 20#, GREEN PAPER	29.50 cs. /	295.00
10	CSE	8 1/2 X 11, 20#, YELLOW PAPER	29.50 cs. /	295.00
4	CSE	8 1/2 X 11, 20#, SALMON PAPER	29.50 cs. /	118.00
4	CSE	8 1/2 X 11, 20#, PINK PAPER	29.50 cs. /	118.00
4	CSE	8 1/2 X 14, 20#, YELLOW PAPER	3.37 rm. 37.70 cs. /	75.40
2	CSE	8 1/2 X 14, 20#, RUSSETT PAPER		Pass
1	CSE	8 1/2 X 11, PARCHMENT STYLE PAPER, GREY		Pass
1	CSE	8 1/2 X 11, RED, VELLUM OFFSET PAPER 60 OR 70#		Pass
1	CSE	8 1/2 X 11, RED, VELLUM COVER STOCK, 65#		Pass
1	CSE	8 1/2 X 11, BRITE BLUE VELLUM OFFSET PAPER, 60# OR 70#		Pass
1	CSE	8 1/2 X 11, BRITE BLUE VELLUM COVER STOCK, 65#		Pass
300	CSE	8 1/2 X 11, 20#, WHITE COPIER PAPER FOR USE HIGH SPEED COPIER & DESK TOP MODELS, 5000 SHTS/ CSE, QUALITY MUST BE COMPARABLE TO BUTLER BPC OR HAMMERMILL TIDAL DP	29.40 cs. /	8,820.00

QUOTED BY: *Ron Sapusek*  
Ron Sapusek, Sales Rep.  
DATE: 1/26/89  
DELIVERY TIME: as requested  
FOB: Delivered

TOTAL: \$9,817.60

/ms



**City of Fort Wayne**  
**DEPARTMENT OF PURCHASES**  
 NUMBER ONE EAST MAIN STREET ROOM 350  
 FORT WAYNE, IN 46802

 PLEASE INDICATE THIS NUMBER  
 ON ALL CORRESPONDENCE

 QUOTE NO. **003550**

 DATE OF REQUEST  
**01/24/89**
☐ Quotations

☐ Sealed Bids

 WILL BE RECEIVED AT  
 THIS OFFICE UNTIL

**01/31/89 - 4:00 P.M.**

PAGE

TO  
**BUTLER PAPER**  
**4125 PAPER PLACE**  
**FORT WAYNE IN 46809**



The Contractor and his sub-contractors, if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of this contract, with respect to his hire, tenure, conditions or privileges of employment or any matter directly or indirectly related to employment, because of his race, color, religion, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

**REQUEST FOR QUOTATION**  
**THIS IS NOT AN ORDER**

PLEASE QUOTE BELOW LOWEST PRICES, WHICH **MUST INCLUDE ALL DELIVERY CHARGES (INCLUDING FREIGHT, PARCEL POST AND EXPRESS)** UNLESS OTHERWISE SPECIFIED, FOR PURCHASING MERCHANDISE OR SERVICE DESCRIBED BELOW.

QUOTATIONS WILL BE OPENED IN ACCORDANCE TO RULES AND REGULATIONS ON THE REVERSE SIDE OF THIS SHEET. RESPECTFULLY,

*Gloria J. Gacalein*

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
		AS PER ATTACHED		
		FOR INFORMATION CONTACT KENNA AT (219) 427-1295.		
		ALWAYS RETURN THIS COPY OF THE QUOTATION TO THE CITY PURCHASING DEPARTMENT WHETHER OR NOT YOU ACCEPT/DECLINE TO QUOTE.		
TOTAL PRICE		DELIVERY	F.O.B.	

THIS IS ONLY AN INVITATION TO QUOTE AND NOT AN ORDER. THE ABOVE QUOTES ARE SUBMITTED IN ACCORDANCE WITH THE REGULATIONS ON THE REVERSE SIDE OF THIS SHEET.

SIGNATURE OF BIDDER

*R. Braun*

DATE:

**1/26/89**  
**VENDOR 2**



PLEASE PRICE THE FOLLOWING ITEMS AND RETURN IN THE ENCLOSED  
ENVELOPE BY 1/31/89. THANK YOU.

BUTLER

QTY	UNIT	DESCRIPTION	PRICE /	TOTAL
15,000	6 CSE	#10 REGULAR WOVE, PLAIN ENVELOPES, WHITE SUB. 24# 2500/CSE (5 BOX OF 500/BOX)	\$10.90/M /	\$163.50
50,000	10 CSE	8 1/2 X 11, 20#, GREEN PAPER	6.90/M /	345.00
50,000	10 CSE	8 1/2 X 11, 20#, YELLOW PAPER	6.90/M /	345.00
20,000	4 CSE	8 1/2 X 11, 20#, SALMON PAPER	6.90/M /	138.00
20,000	4 CSE	8 1/2 X 11, 20#, PINK PAPER	6.90/M /	138.00
20,000	4 CSE	8 1/2 X 14, 20#, YELLOW PAPER	8.78/M /	175.60
10,000	2 CSE	8 1/2 X 14, 20#, RUSSETT PAPER	9.85/M /	98.50
5,000	1 CSE	8 1/2 X 11, PARCHMENT STYLE PAPER, GREY	15.95/M /	79.75
5,000	1 CSE	8 1/2 X 11, RED, VELLUM OFFSET PAPER 60 OR 70#	12.30/M /	61.50
2,000	1 CSE	8 1/2 X 11, RED, VELLUM COVER STOCK, 65#	24.35/M /	48.70
5,000	1 CSE	8 1/2 X 11, BRITE BLUE VELLUM OFFSET PAPER, 60# OR 70#	12.30/M /	61.50
2,000	1 CSE	8 1/2 X 11, BRITE BLUE VELLUM COVER STOCK, 65#	24.35/M /	48.70
300	CSE	8 1/2 X 11, 20#, WHITE COPIER PAPER FOR USE HIGH SPEED COPIER & DESK TOP MODELS, 5000 SHTS/ CSE, QUALITY MUST BE COMPARABLE TO BUTLER BPC OR HAMMERMILL TIDAL DP	5.35/M /	8,025.00

Butler Paper Co.  
QUOTED BY: Gus Braumberger, Sales Representative  
DATE: January 26, 1989  
DELIVERY TIME: On Floor  
FOB: \_\_\_\_\_

TOTAL: \$9,728.75

RECEIVED  
PURCHASING DEPT.

JAN 26 RECD

AM 7 8 9 10 11 12 1 2 3 4 5 6 PM





Read the first time in full and on motion by Henry, seconded by Jim, and duly adopted, read the second time by title and referred to the Committee on Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Conference Room 128, City-County Building, Fort Wayne, Indiana, on \_\_\_\_\_, the \_\_\_\_\_, day of \_\_\_\_\_, 19\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., E.S.T.

DATED: 2-28-89

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Henry, seconded by Jim, and duly adopted, placed on its passage. PASSED ~~LOST~~ by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	<u>9</u>			
BRADBURY	<u>✓</u>			
BURNS	<u>✓</u>			
GIAQUINTA	<u>✓</u>			
HENRY	<u>✓</u>			
LONG	<u>✓</u>			
REDD	<u>✓</u>			
SCHMIDT	<u>✓</u>			
STIER	<u>✓</u>			
TALARICO	<u>✓</u>			

DATED: 3-14-89

Neddy Estess  
SANDRA E. KENNEDY, CITY CLERK  
*Deputy*

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL)

(SPECIAL) (ZONING MAP) ORDINANCE RESOLUTION NO. S-47-89

on the 14th day of March, 1989,

ATTEST

SEAL

Neddy Estess  
SANDRA E. KENNEDY, CITY CLERK  
*Deputy*

Charles S. Reed  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 15th day of March, 1989, at the hour of 3:00 o'clock P. M., E.S.T.

Neddy Estess  
SANDRA E. KENNEDY, CITY CLERK  
*Deputy*

Approved and signed by me this 17th day of March, 1989, at the hour of 1:45 o'clock P. M., E.S.T.

Paul Helmke  
PAUL HELMKE, MAYOR



DIGEST SHEET

*J-89-02-25*

TITLE OF ORDINANCE: Special

DEPARTMENT REQUESTING ORDINANCE: Purchasing

SYNOPSIS OF ORDINANCE: An ordinance approving the award of Reference No. 003550 with respect to the purchase of envelopes/paper for Office Services. The costs reflect the lowest and most responsible of two (2) vendors.

EFFECT OF PASSAGE: Paper used in Office Services copy room for all City and Utility departmental copy/printing needs.

EFFECT OF NON-PASSAGE: No reproduction for City and Utility departments internally. Departments will have to go to outside vendors for their copy needs.

MONIES INVOLVED:	Butler Paper	\$8,587.15
	Fisher Paper	\$960.80

SOURCE OF FUNDING:	Office Services
	701-950-A154-4219

PRIOR APPROVAL:  
(IF APPLICABLE)

DATE:



BILL NO. S-89-02-26

REPORT OF THE COMMITTEE ON FINANCE

THOMAS C. HENRY, CHAIRMAN  
MARK E. GIAQUINTA, VICE CHAIRMAN  
BRADBURY, SCHMIDT, STIER

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS

REFERRED AN (ORDINANCE) (~~RESOLUTION~~) approving the awarding  
of Reference #993550 by the City of Fort Wayne, Indiana, by and  
through its Department of Purchasing and BUTLER PAPER AND FISHER  
PAPER for Office Services

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION AND  
BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID

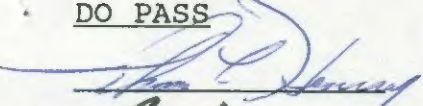

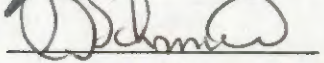
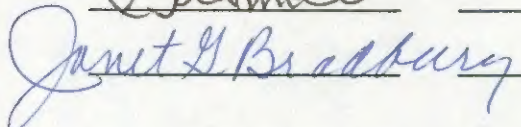
(ORDINANCE) (~~RESOLUTION~~)

DO PASS

DO NOT PASS

ABSTAIN

NO REC

DATED: 3-14-89

Sandra E. Kennedy  
City Clerk